

Full HIPAA Privacy Notice

Effective Date: 12/15/2023

ABC Kids Pediatric Health Care values your privacy. We are committed to protecting your personal health information (PHI) in compliance with the Health Insurance Portability and Accountability Act (HIPAA) and other applicable laws.

1. Use and Disclosure of Health Information

We may use and disclose your PHI for purposes of treatment, payment, and healthcare operations, including but not limited to:

- Coordinating care with other healthcare providers.
- Billing and collecting payment from insurance companies or other payers.
- Improving the quality of care we provide.

We will not use or disclose your PHI for purposes unrelated to your care without your written authorization, except as permitted or required by law.

2. Patient Rights

You have the right to:

- Access and request copies of your medical record.
- Request amendments to your medical record.
- Receive a list of disclosures of your PHI.
- Request restrictions on how we use or disclose your information (subject to approval).
- Request confidential communication (for example, asking that we contact you at a specific phone number or address).

Requests for records or changes must be made in writing.

3. Electronic Communication and Text Messaging

For your convenience, we may use text messages, phone calls, or email to communicate appointment reminders, billing notices, or general clinic information. **Please note:**

- Standard message and data rates from your carrier may apply.

- Text messages and emails may not always be secure. While we take precautions to protect your information, we cannot guarantee complete confidentiality if you choose to communicate through these methods.
- You may opt out of text messaging at any time by notifying our office.

4. Safeguards

We maintain administrative, physical, and technical safeguards to protect your PHI against unauthorized access, use, or disclosure.

5. Fees for Medical Records

Reasonable fees may apply for copies of medical records, completion of forms, or other administrative services, as permitted by state and federal law.

6. Changes to This Policy

We reserve the right to update or modify this Privacy Policy anytime. Updates will be posted on this website with the revised effective date.

7. Contact Information

If you have questions, concerns, or complaints regarding this Privacy Policy or the handling of your PHI, don't hesitate to contact us at: 252-588-5437(KIDS) **or** info@abckidspediatrics.com

You may also file a complaint with the U.S. Department of Health and Human Services, Office for Civil Rights. We will not retaliate against you for filing a complaint.